

Aerospace Quality Management Systems Lead Auditor Training



Organiser	Aircraft Division, The Hong Kong Institution of Engineers (HKIE)
Collaborating partner	British Standards Institution (BSI)
Date	21 – 25 February 2022 (08:30 – 17:30)
Venue	BSI Hong Kong office, 23rd Floor, Cambridge House, Taikoo Place, 979 King's Road, Hong Kong
Class size	Maximum class size is 20
Specification(s)	AS 9100:2016 Lead Auditor Training - The course is certified by Probitas Authentication, and meets the training requirements as established in AS9104/3
Registration	Complete registration form in Registration Form by 21 st January 2022
Medium of instruction	English
Training mode	(i) Qualified BSI trainer will deliver online training from Singapore (ii) Group discussion and assignment will be facilitated by HKIE subject matter experts
Course Fee	HKD 11,000
Payment method	The details will be provided to the successful candidate
MATF Pre-approved course <small>Note(1)</small>	Professional Training and Examination Refund Scheme under the Maritime and Aviation Training Fund- Pre-approved Course Code AC203
Certificate	Certificates of completion of the training will be issued by HKIE Aircraft Division and BSI upon completion of the Course.
Enquiry	Please contact Henry Huang @ 27673814, henry.huang@haeco.com

Note(1) Subject to HK Maritime and Aviation Training Fund (<http://www.matf.gov.hk>) on final approval.

Course objective & learning outcomes:

AS9100:2016 is the international recognised Quality Management System (QMS) standard for the aerospace industry. It provides guidelines for organisations to continually improve, to focus on meeting regulatory and customer requirements, and to ensure customer satisfaction.

This AS9100:2016 Lead Auditor Training Course is an intensive five-day course where the participants will discover internationally recognised best practice in auditing techniques so they can lead auditing activities in their organisations.

The participants will attain understanding of the requirements of ISO 9001:2015 and AS9100:2016. The participants will gain the skills to plan, conduct, report and follow-up on an audit in accordance with AS9101F. On the 5th Day, the course will culminate with a written examination and upon passing of the examination, the participants will be awarded an internationally recognised auditing qualification.

Experience sharing and discussion sessions are facilitated by local subject matter experts. Real live examples will be shared to the participants on how to apply the learning in daily work.

Course Outline:

- Aerospace quality management systems (AQMS) overview and purpose
- AQMS requirements
- AS9100:2016 (Revision D) - Intent and Requirements
- Regulatory / Authority requirements
- Lead auditing overview
- Audit preparation, document review, audit plan and checklist
- Conduct opening meeting
- Auditing the organisation's processes – The process approach
- Auditing product/configuration
- Auditing support processes
- Audit finding and non-conformity reporting
- Conduct closing meeting
- Audit report, follow-up and closure
- Specimen examination paper and revision
- Aerospace Auditor Qualification
- Examination

Certificate & Recognition:

1. A certificate of “**Aerospace Quality Management Systems Lead Auditor Training**” will be issued by HKIE Aircraft Division upon completion of the Course.
2. A certificate of “**AS9100:2016 Lead Auditor Training**” will be issued by BSI upon completion of training and passing the examination. This certificate will satisfy Probitas Authentication's requirements for AS9100 Lead Auditor Training in its AS9100 Aerospace auditor Certification Scheme.